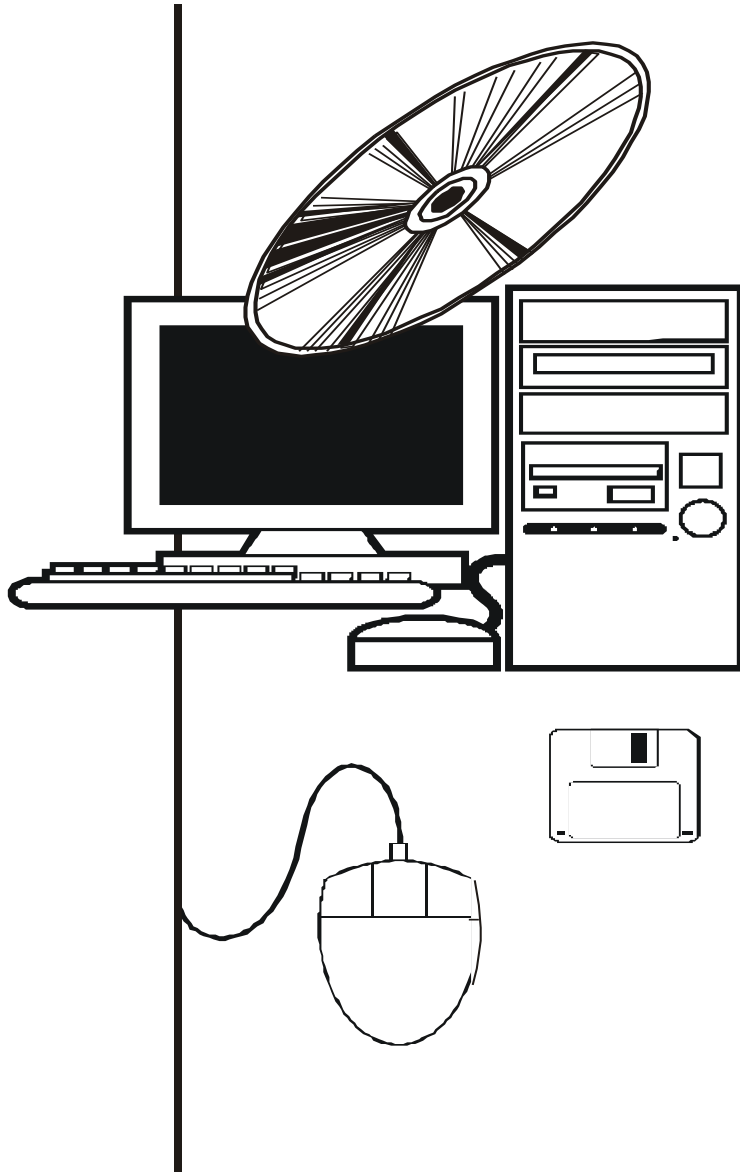




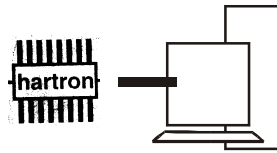
Adv. No: - HARTRON/MSG/2010-11/09	S. No.:	Date:
DATE OF CLOSING: 28-02-2011	DATE OF OPENING: 01-03-2011	



**TENDER DOCUMENT**

**Supply, Installation and Commissioning of  
Automated Fingerprint Identification System (AFIS),  
Live Scanner and Handheld Mobile Biometric Identification Device  
For  
State Crime Record Bureau, Madhuban, Haryana**





Adv. No: - HARTRON/MSG/2010-11

Tender No. 09

S# \_\_\_\_\_

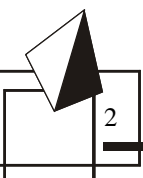
Date \_\_\_\_\_

To

\_\_\_\_\_  
\_\_\_\_\_

Sale of Tender Document	:	<b>9:00 AM to 5:00 PM on all working days starting from 01/02/2011 till 28/02/2011</b>
Cost of Tender Document	:	<b>`1000/- (if downloaded from website, attach Demand draft of `1000/- alongwith Bid)</b>
Pre Bid Conference	:	<b>3:00 PM on 21-02-2011</b>
Last Date For Submission of Bid	:	<b>01-03-2011</b>
Time	:	<b>2:30 PM</b>
Date Of Tender Opening	:	<b>1-03-2011</b>
Opening Time (Technical Bid)	:	<b>3:00 PM</b>
Instructions to Tenderer	:	<b>Part – A (Section 1 to 5)</b>
Terms & Conditions	:	<b>Part – B (in continue to part – a)</b>
Technical Specifications & Scope of Work for AFIS, Live Scanner & Personnel Digital Assistant	:	<b>Part – C for AFIS, Part – D for Live Scanner, Part – E for Personnel Digital Assistant</b>
Check List	:	<b>For Bid Submission</b>
Annexure	:	<ul style="list-style-type: none"><li>• General Information of Bidder / Bidders : Form – 1</li><li>• Manufacturers authorisation certificate : Annexure – 1</li><li>• Undertaking of rates : Annexure – 2</li><li>• After sales service form : Annexure – 3</li><li>• Technical Bid Form: Annexure – 4</li><li>• Statement of Technical Compliance &amp; Deviation : Annexure – 5</li><li>• Commercial Bid Form : Annexure – 6</li><li>• Commercial Deviation : Annexure – 7</li></ul>

**(Roshan Lal)**  
Assistant General Manager (MSG)





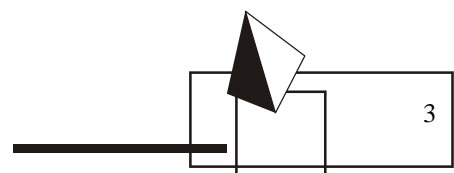
**SECTION – I  
INSTRUCTIONS TO TENDERERS**

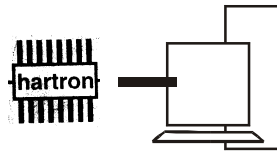
1. Quotation must be enclosed in a properly sealed envelope addressed to the **Managing Director, HARTRON** with kind attention to **Assistant General Manager (MSG), HARTRON** by designation and not by name. The quotations must be super scribed “**offers for the Supply, Installation & Commissioning of AFIS System along with Live Scanner and Handheld Mobile Biometric Identification Device for SCRB, Madhuban (Karnal) during the year 2010-2011 as called for in Tender Notice No HARTRON/MSG/2010-11/09.**” The offers must reach the Assistant General Manager (MSG), HARTRON on or before **01/03/2011** up to **2.30 PM**.
2. In the event of offers being submitted by a firm, it must be signed separately by each member thereof, or in the event of the absence of any partner, it must be signed on his behalf by a person holding a power of attorney authorizing him to do so, or in the case of a Company, the quotations should be executed in the manner laid down in the said Company’s Articles of Association. The signatures on the offers shall be deemed to be authorized signatures.
3. All the columns of the offers form shall be duly, properly and exhaustively filled in. The rates and units shall not be overwritten. Offers shall always be both in the figures and words. The words “No offers” should be written across any or all of the items in the schedule for which a tenderer does not wish to tender.
4. Any omission in filling the columns of “units” and “rate” shall altogether debar a offers for being considered.
5. All corrections must be signed by the tenderers.
6. EMD: **EMD of `5,00,000.00 ( `2.00 lacs for AFIS, `2.00 Lacs for Live Scanner & `1.00 lac for PDA) has to be deposited in the form of Demand Draft payable to HARTRON, Chandigarh.**
7. The Managing Director, HARTRON will have the right of rejecting all or any of the offers without assigning reason.
8. No tender will be considered unless and until all the documents are properly signed.
9. The offers will be regarded as constituting an offer or offers open to acceptance in whole or in part or parts at the discretion of Managing Director, HARTRON.
10. The Pre Bid Conference is scheduled on 21/02/2011 at 3:00 PM in the Board Room of Hartron. The bidder(s) who has submitted the tender document fee by the time will be eligible to participate in pre bid conference. The amendment if any issued by the Corporation on the basis of suggestions / discussions in pre bid will become the part of tender document and the same will be uploaded on the website of the HARTRON.

In the event of tender being accepted, the offers will be converted into contract, which will be governed by the conditions.

Read and accepted.

Signature of the Tenderer

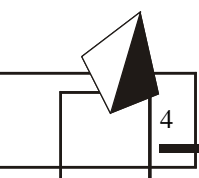




## SECTION-II

### SCOPE OF THE WORK

- 2.1 The firms are required to implement a complete new Automated Fingerprint Identification System (AFIS) to support the automated criminal and civil identification needs of Haryana Police. SCRB, Madhuban (Karnal)/HARTRON anticipates soliciting and awarding **contract** under this tender for implementation and delivery of a complete turnkey AFIS system along with Live Scanner & Handheld Mobile Biometric Identification Device with others associated implementation and support services.
- 2.2 **The contract will cover the system design, delivery, implementation & commissioning followed by a 3 years onsite warranty period, followed by an optional annual maintenance period (AMC) or multi-year extended warranty period till next 4 years after warranty**
- 2.3 The Site is **State Crime Record Bureau, Madhuban (Karnal), Haryana.**





### SECTION-III

#### Eligibility Criteria for Vendors

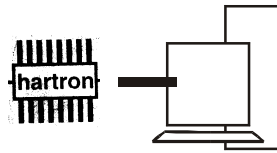
##### 3.1 Eligible Bidders

- 3.1.1 Prime bidder must be in business (sales, services & support of AFIS/Live Scanner/Handheld Mobile Biometric Identification Device products). In case the manufacture is not bidding directly, then the sole distributor/dealer can participate in the tender for this project only with manufacture's authority letter.
- 3.1.2 This RFP is limited to bidder/consortium who is established prime manufacturer/ developer/distributor/dealer of AFIS systems/Live Scanner/Mobile based Biometrics Identification System/Computer servers/SAN/LTO etc.
- 3.1.3 The offered AFIS Software alongwith Live Scanner/Personal Digital Assistant (PDA) should have been implemented successfully at least in one state in India and should be in running condition.
- 3.1.4 The Prime Bidder must be financially sound, a **profitable** entity and must have minimum turnover of **`5.00 Crore during last financial year or till publication of this RFP during this financial year.**
- 3.1.5 The bidder /consortium/OEM should have their own after sales support facilities at Chandigarh/Delhi (NCR)/Haryana. The support facilities should be fully owned by the Bidders/OEM and managed by their permanent employees (company payroll) and not through franchisee(s).
- 3.1.6 The Bidders must be a company registered under the Indian Companies Act, 1956.
- 3.1.7 The Prime Bidder must have ISO 9001:2008 certification.
- 3.1.8 The bidders must have a valid PAN No. & TIN No.

##### 3.2. Eligible Equipment and Services

- 3.2.1 All the equipment should be of the National / International repute. If Bidder does not manufacture the equipment, Bidders must submit proof of authorization from manufacturers. All accessories bundled by the manufacturer with the equipment should also accompany the equipment. The items will be accepted after due inspection.

**Note - Documentary Proof should be attached with the offer wherever required. The vendor should be in a position to produce the original document(s) for verification, if needed.**



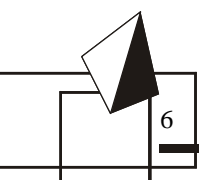
## SECTION-IV CONDITION OF CONTRACT

- 4.1 This contract is to last for execution of this project on turnkey basis but in the event of any breach of the agreement at any time on the part of the contractor; the contract may be terminated summarily by the Managing Director, HARTRON without compensation to the contractor.

Any change in the constitution of the firm shall be notified forthwith by the contractor in writing to the authority sanctioning the contract and such change shall not relieve any former member of the firm from any liability under the contract.

No new partner/partners shall be accepted into the firm by the contractor in respect of this contract unless he/they agree to abide by all its terms, conditions and deposit with the officer sanctioning the contract a written agreement to this effect. The contractor's receipt or acknowledgement or that of any partners subsequently accepted as above shall bind all of them and will be a sufficient discharge for any of the purposes of the contract.

- 4.2 The articles to be supplied under this contract will be of the quality equal and answerable in every respect to the specifications given in the list accompanying with the tender approved by the Managing Director, HARTRON. The contractor shall be responsible for all complaints as regards the quality. In case of dispute regarding quality of articles, the decision of Managing Director, HARTRON will be final and binding on the contractor. It will be open to the Managing Director, HARTRON to send samples submitted by the tenderer/contractor to any laboratory/Committee of technical expert for tests and the cost thereof will be borne by the tenderer/contractor.
- 4.3 The Managing Director, HARTRON may by notice in writing call upon the contractor to supply additional articles to serve as sample and upon such notice in writing, contractor shall at his own cost be bound to supply additional samples, such additional samples being in all respect of the same quality as the sample first supplied.
- 4.4 The contractor will be responsible for damage or loss in transit and replace goods broken or lost within 10 days from the date of notice thereof. Unless otherwise specified all goods must be delivered & Installed at destination within 2 weeks from the date of approval.
- 4.5 Condition as to time for performance whether laid down herein or in any indent shall be always regarded as the essence of the contract.
- 4.6 a) The Managing Director, HARTRON or any of the experts or the Indenting Officers or any other officer or person duly authorized in writing by Managing Director, HARTRON shall have the power to inspect the stores, before, during or after manufacturers, collection dispatch, transit or arrival and to reject the same or any part or portion after the written approval of the Managing Director, HARTRON, if he or they be not satisfied that the same is equal or according to the specifications submitted by the contractor. The contractor shall not be paid for supplies rejected as above and such supplies shall be removed by the contractor at once and at his expense. He shall neither claim nor be entitled to payment for any damage that rejected supplies may suffer from any harm whatsoever incidental to a full and proper examination and test of such supplies. HARTRON shall be under no liability whatsoever for rejected and the same will be at the contractor's risk. Rejected supplies shall be removed by the contractor within 10 days after





notice has been issued to him of such rejection, and failing such removal of rejected goods be will at contractor's risk and Hartron may charge the contractor rent for the space occupied by such rejected goods.

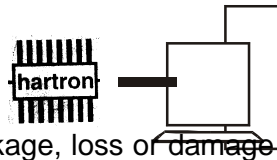
- b) Final inspection of stores, already inspected may be carried out at the discretion of the Managing Director, HARTRON, by such officer as may be authorized by him. The provisions of conditions will apply to the final inspection also.

- 4.7 The contractor shall provide without any extra charge all materials, tools, labour and assistance of every kind which the aforesaid officer may consider necessary for any test or examination which he may require to be made on the contractor's premises and shall pay all cost attendant thereon. In the case of stores inspected at maker's premises, the maker shall provide all facilities including testing appliances for making necessary tests other than special tests, or in dependent tests. Failing these facilities at the own premises for making the tests the contractor shall bear the cost of carrying out test elsewhere. The contractor shall also provide and deliver free of charge at such place as the aforesaid officer may direct such materials as he may require for tests. If for the purpose of determining the quality of stores the aforesaid Officer find it necessary to have the stores tested at the test house or laboratory, all expenses incidental to the test shall be borne by the contractor. On the failure of the contractor to pay the expenses within 10 days of the receipt of intimation in this behalf from the Inspecting Officer, the Managing Director, HARTRON shall have the right to deduct the amount from the security deposited by the contractor, and if the amount so deducted is not deposited within 10 days, the Managing Director, HARTRON may treat the default as a breach of agreement and proceed as per agreement without further notice. Further the aforesaid officer shall have the right to put all articles or materials to such tests as he may think proper for the purpose of ascertaining whether the same are in accordance with the specifications or sealed sample mentioned in the tender and to cut out or off and/or destroy a portion not exceeding 2% from each delivery for such purpose and the quantity so cut out or off and/or destroyed as aforesaid shall be replaced by contractor free of charge.
- 4.8 Packing cases, containers, gunny packages etc. which may be used for purposes of packing and which are delivered with stores will not be returned or paid for unless specifically stipulated, and that to contractor's expense.
- 4.9 Unless otherwise specified in a requisition, bills for the whole goods referred to in each indent, in triplicate, will be prepared and submitted by contractor to the Managing Director, HARTRON. The full amount will be paid on receipt of stores in good condition after their verification as regards specifications, etc.
- 4.10 With every dispatch of goods or materials under the contract, invoices in triplicate will be prepared by the contractor. Invoices in duplicate are to be sent by the contractor to the Indenting Officer, the duplicate to be returned by the Indenting Officer, with the quantities or number received duly noted thereon and the third copy to be sent by the contractor to Managing Director, HARTRON for record in his office.

The contractor shall dispatch the material freight paid and duly insured at destination.

This is subject to the condition that the materials are securely packed by the suppliers in sound containers and the consignment is accepted by the carriers without any adverse remarks as to the packing or the condition of the containers. In case of any adverse remarks, the responsibility for the losses in transit will rest with the suppliers.

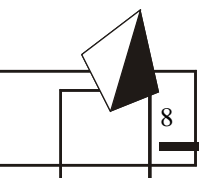
Subject to these conditions, the contractor will not be entitled to charge or be paid for supplies broken, lost or damaged in transit. The Managing Director, HARTRON



will be the authority to determine whether or not the breakage, loss or damage was caused through the contractor's negligence and the decision of the Managing Director, HARTRON or some other officer action on his behalf shall be final and conclusive against the contractor. Such rejected supplies shall be removed by the contractor at his own expense.

If during the currency of the contract, the specifications of any article or articles to be supplied thereunder be changed the contractor shall continue to comply with demands for the supply of the said article or articles in accordance with the new specifications at rate to be mutually agreed to in writing at the time of such change, and in default of such agreement the contractor in so far as it relates to the said article or articles in respect of which no agreement has been arrived at, shall terminate but no such change shall affect the supply of any other articles under the contract or entitle the contractor to any compensation.

- 4.11 In the event of withdrawal or discontinuance of any article or articles and consequent ceasing of or reduction in demand the contractor shall not be entitled to any compensation. Purchaser will however, make all reasonable endeavors to give warning of any impending complete withdrawal or of any reduction seriously affecting quantities likely to be required under contract.
- 4.12 The date of delivery stipulated in a supply order shall be deemed to be the essence of the contract and should the contractor fail to deliver any consignment within the period prescribed for such delivery stipulated in the supply order, the delayed consignment will be subject to 2% penalty per consignment per week recoverable on the value of the stores supplied. In case of non payment by the contractor, recovery will be made from his bills or amount of Earnest Money with the Managing Director, HARTRON provided that:
- a) No recovery of penalty will be made if the Managing Director, HARTRON accepts the delayed supplies by extending the delivery period upto 1 week by recording in writing that the exceptional circumstances were beyond the control of the supplier and there was no loss to Purchaser.
  - b) Where the delay on the part of supplies is more than 2 weeks, the matter of extension of delivery period will be referred by the Indenting Officer to the Managing Director, HARTRON with a certificate that there are genuine reasons for delay on the part of suppliers and that no loss will result to Govt. in case extension delivery period is allowed. The case will be decided on merits by the office of Managing Director, HARTRON. The extension will be allowed to the extent of purchasing power delegated to him and in cases above his competence, the extension will be allowed by Managing Director, HARTRON and Indenting Officer. In case the delivery period is extended, no penalty for supplies, made during the extended period be recovered from the supplier.
  - c) On the failure of the supplier to make supply within the extended period or otherwise and the receipt of such information in the office of Managing Director, HARTRON, risk purchase at the cost of suppliers will be made by the Managing Director, HARTRON within 6 months of the expiry of the stipulated delivery period by inviting short term quotations from the registered and other known suppliers. The excess cost thus incurred will be recovered from the suppliers from his pending bills/ Earnest Money or through court of law. This procedure will be adopted after serving registered notice to supply stores within 15 days.
- 4.13 The contractor acknowledges that he has made himself fully acquainted with all the conditions and circumstances under which the supplies required under the contract will have to be made or furnished and with all the terms, clauses, conditions,





specifications and other details of the contract and the contractor shall not plead ignorance of any of those as excuse in case of complaint against or on rejection of supplies tendered by him or with a view either to asking for encashment of any rates agreed to in the contract or to evading any of his obligations under the contract.

4.14 No payment will be made in advance for any Supplies under this contract.

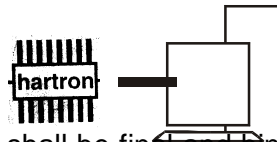
4.15 i) The contractor shall not:

- a) Assign or sublet contract without written approval of the officer sanctioning the contract.
- b) Disposal details of the conditions governing this contract to unauthorized persons (intending against this contract is permissible only for the bonafide use of Government Departments and Quasi Public and not for private parties or for the private use of the Government Officers).

ii) In the event of the contractor failing duly and properly to fulfill or committing breach of any of the terms and conditions of this contract or repeatedly supplying goods liable to rejection hereunder or failing, declining, neglecting or delay to comply with any demand or requisition or otherwise not executing the same in accordance with terms of this contract or if the terms of this contract or if the contractor or his agent or servants being guilty of fraud in respect of this contract or any other contract entered into by the contractor or any of his partners or representatives thereof with Government directing, giving, promising or offering any bribes, gratuity, gift loan, perquisite, reward or advantage pecuniary or otherwise to any person in the employment of Government in any way relating to such officers or person or persons, officer or employment or if the contractor or any of his partners become insolvent or apply for relief as insolvent debtor or commence any insolvency proceedings or make any composition with his/their creditors or attempts to do so, then without prejudice to Government's rights and remedies otherwise, Government shall be entitled to terminate this contract forth with and to blacklist the contractor and purchase or procure or arrange from Government's stocks or otherwise at the contractor's risk and at the absolute discretion of the Managing Director, HARTRON as regards the manner, place or time of such purchases, such supplies have not been supplied or have been rejected under this arrangement or are required subsequently by Government there under and in cases where issues in replacement are made from Governments stock or supplies, the cost or value or such stocks or supplies together with all incidental charges or expenses, shall be recoverable from the contractor on demand and the contractor shall not be entitled to benefit from any profit which may thus accrue to Government.

The termination of this contract in whole or part under these conditions shall not be affected by the acceptance, meanwhile or subsequently, of supplies accepted or made at any station whether in ignorance of the termination otherwise.

4.16 If any question, difference or objection whatsoever shall arise, in any way connected with or arising out of this instrument or the meaning or operation of any part thereof or the rights, duties or liabilities or either party than save in so far as the decision of any such matter is here in before provided for and has been so decided every such matter including whether its decision has been otherwise provided for and/or whether it has been finally decided accordingly in whether the contract should be terminated or has been rightly terminated in whole or part and as regards the rights and obligations of the parties as the result of such termination, shall be referred for arbitration to any Officer appointed by Commissioner JT / Punjab &



Haryana High Court/State Judicial Academy and decision shall be final and binding and where the matter involves a claim of the amount if any awarded in such arbitration shall be recoverable in respect of the matters so referred.

4.17 The Arbitrator and his subordinate staff shall be paid a fee of `100/- per hearing subject to a maximum of `500/- in each case provided that out of this amount 20% will be payable to his staff. The arbitration fee will be borne equally by the Govt. and by the party concerned. The parties, other than the Govt. shall deposit their share in shape of Demand Draft in favour of HARTRON, Chandigarh before announcement of award by the Arbitrator. In case the arbitration proceedings are conducted exparte and the award is announced against the tenderer than entire amount shall be payable by the Managing Director, HARTRON but where the exparte award is announced in favour of the Govt. the share of the opposite party shall be recoverable from the said party."

4.18 i) **The desired technical specifications of items and scope of work should be as per**

**Part – C for AFIS (Automated Fingerprint Identification system),**

**Part – D for Live Scanner &**

**Part – E for Handheld Mobile Biometric Identification Device**

ii) Deviation, if any may please be mentioned separately. If there is no deviation than it should be mentioned as "No Deviation".



## SECTION – V

### THE BID PROCESS

#### Preparation of Bids

##### 5.1. Pre-Qualification cum Technical and Commercial Bid

5.1.1 The bid for each part must be submitted in full i.e. all items specified in the requirement must be included. Incomplete bids will be summarily rejected.

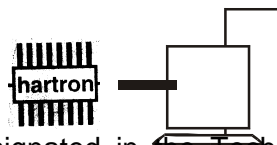
5.1.2 The bids are to be submitted in two parts:

- a) **Pre-Qualification cum Technical Bid and**
- b) **Commercial Bid.**

**Each bid must be sealed in separate envelope** with details.

5.1.3 The Pre-Qualification cum Technical bid prepared by bidder shall comprise the following components:

- a) A Bid Form as per respective Annexure completed in all accordance.
- b) Documentary evidence established in accordance with **Clause 3.1.1 to 3.1.8** (Section – III) that the Bidder is eligible to bid and is qualified to perform the contract if its bid is accepted. Bids from Agents without proper authorisation from the firms whom they are representing, shall be treated as non-responsive and will be rejected summarily.
- c) Bid Security will be furnished in accordance with **Clause 6 (Section I)**.
- d) Bidder will provide documentation establishing bidders' capabilities and qualifications to satisfy purchaser that the Bidder will assume total responsibility for the fault free operation of System including AFIS, Live Scanner & Handheld Mobile Biometric Identification Device for the period of 3 years under warranty & 4 Years under AMC.
- e) The documentary evidence of the goods' and services' conformity to the Bidding Documents may be in the form of literature, drawings and data, and shall furnish:
  - A detailed description of the goods' essential technical and performance characteristics:
  - A list giving full particulars, including availability of all spare parts etc. necessary for the proper and continued functioning of the goods for a period of 3 years, following commencement of the goods usage by the Purchaser and
  - An item by item compliance on the Purchaser's Technical Specifications demonstrating the substantial responsiveness of the Goods and services to those specifications or a statement of deviations and exceptions to the provisions of the Technical Specifications
- f) The Bidder may substitute alternative standards in its bid, provided that it demonstrates to the Purchaser's satisfaction that the substitutes are



substantially equivalent or superior to those designated in the Technical Specifications. The Purchaser's decision in this regard shall be final.

## 5.2. Bid Form

5.2.1 The Bidder shall complete the Bid Form separately for Pre-Qualification cum Technical and Commercial bids. The deliverables not mentioned in Schedule of Requirement but essential for the successful implementation of the project may be indicated separately.

## 5.3. Commercial Bid

5.3.1. The commercial bid shall indicate the unit prices inclusive of **all taxes & duties** (wherever applicable) **with FOR destination** and total Bid Prices of the deliverables it proposes to deliver under the contract. **All prices must be quoted in Indian rupees only.**

5.3.2. Prices for upgrades, Subassemblies, Accessories should also be suitably quoted wherever necessary.

5.3.3. Price indicated on the Price Schedule shall be inclusive of all taxes, and charges.

5.3.4. Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as non-responsive and will be rejected.

5.3.5. All prices and other information like discounts (on volumes or otherwise) etc. having a bearing on the price shall be written both in figures and words in the prescribed offer form. If there is discrepancy between the price / information quoted in words and figures, the price/information quoted in words will be treated as final.

## 5.4. Bid Security

5.4.1. The bidder shall furnish, as part of its bid, bid security (EMD) of **5.00 lakh**.

5.4.2. The bid security shall be in the form of a banker's cheque or Demand Draft payable to "Haryana State Electronics Development Corporation Limited at Chandigarh".

5.4.3. Unsuccessful Bidder's bid security will be discharged/returned as promptly as possible but not later than 30 days after the expiry of the period of bid validity prescribed by the purchaser.

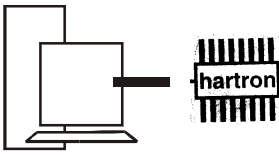
5.4.4. The successful Bidder's bid security will be discharged upon the Bidders executing the Contract and the bidder shall furnish the performance security.

5.4.5. The bid security may be forfeited:

a) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid form; or

b) In case of a successful Bidder, if the Bidder fails

- i) Accept the order in all accordance or
- ii) To furnish performance security



## 5.5. Period of Validity of Bids

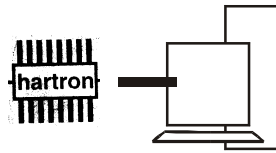
- 5.5.1. Bids shall remain valid for the minimum period of **90 days** after the date of opening bid prescribed by the Purchaser. The Purchaser as non-responsive shall reject a bid valid for a short period.
- 5.5.2. In exceptional circumstances, the Purchaser may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing or by fax. The bid security provided under Clause 5.4 shall also be suitably extended. A Bidder may refuse the request without becoming liable for forfeiture of its bid security. A Bidder granting the request will not be required nor permitted to modify its bid.

## 5.6. Format

- 5.6.1. All pages of the bids should be numbered and duly signed by the bidder in indelible ink and seal.
- 5.6.2. The bids must be neatly typewritten or written in indelible ink.
- 5.6.3. Any interlineations, erasures or overwriting shall be valid only if the person or persons signing the bid initial them with date.

## 5.7. Sealing and Marking of Bids

- 5.7.1. The bids shall be submitted in two separate sealed covers, which shall be super scribed "HARTRON-Tender Number - Bid for Tender – (Mention the Tender Number No.)-Technical Bid". The second cover shall be super scribed, " Hartron-Tender Number - Bid for Tender – (Mention the Tender Number No.) - Commercial Bid."
  - 5.7.2. The inner and outer envelopes shall be:
    - A) Addressed to the a Purchaser at the address given in the Section-I; and
    - B) Bear "Bid Document no. HARTRON/MSG/----" as title and a statement; "DO NOT OPEN BEFORE", to be completed with the time and the date specified in Section-I.
  - 5.7.3. The inner envelope shall indicate the name and address of the Bidder to enable the bid to be returned unopened in case it is declared "late".
  - 5.7.4. If the outer envelope is not sealed, the Purchaser will assume no responsibility for the bid's misplacement or premature opening.
  - 5.7.5. Telex, Cable or Facsimile bids will be rejected.
- ## 5.8. Deadline for Submission of Bids & Late Bids
- 5.8.1. Bids must be received by the Purchaser at the address specified in **Section-I**, not later than the time and date specified in Section-I. In the event of the specified date for the submission of bids, being declared a holiday for the Purchaser, the bids will be received up to the appointed time on the next working day.



5.8.2. The Purchaser may, at its discretion, extend this deadline for submission of bids by amending the Bid Documents, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

5.8.3. Any bid received by the Purchaser after the deadline for submission of bids prescribed by the Purchaser will be rejected and/or returned unopened to the Bidder.

### **5.9. Modification of Bids**

5.9.1. The Bidder may modify its bid after the bid's submission, provided that written notice of the modification including substitution of the bids is received by the Purchaser prior to the deadline prescribed for submission of bids.

5.9.2. No bid may be modified subsequent to the deadline for submission of bids.

### **5.10. Opening of Pre-Qualification cum Technical Bids by Purchaser**

5.10.1. The Purchaser will open all **Pre-Qualification cum** technical bids in the first instance in the presence of bidders' representatives who choose to attend, at the time, on the date and at the place specified in Section-I. The bidders' representatives present there, shall sign a register evidencing their attendance. In the event of the specified date of the bid opening being declared a holiday for the Purchaser, the bids shall be opened at the appointed time and location on the next working day.

5.10.2. The bidders' name, bid modifications and the presence or absence of requisite bid security and such other details as the Purchaser, at its discretion, may consider appropriate, will be announced at the opening. NO bid shall be rejected at bid opening, except for late bids, which shall be returned unopened to the Bidder.

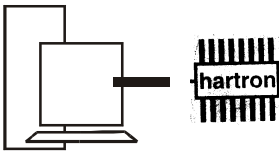
5.10.3. Bids (and modifications sent pursuant to Clause 5.9) that are not opened and read out at bid opening shall not be considered further for evaluation, irrespective of the circumstances. Withdrawn bids will be returned unopened to the bidders after approval of purchase committee.

### **5.11. Clarification of Bids**

5.11.1. During evaluation of the bids, the Purchaser may at its discretion, ask the Bidder for clarification of its bid. The request for clarification and the response shall be in writing and no change in price or substance of the bid shall be sought, offered or permitted.

5.11.2. No Bidder shall contact the Purchaser on any matter relating to its bid; from the time of the bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of the Purchaser, it should be done in writing.

5.11.3. Any effort by a Bidder to influence the Purchase in its decisions on bid evaluation, bid comparison or contract award decisions may result in rejection of the Bidder's bid.



## 5.12. Evaluation of Pre-Qualification cum Technical Bid

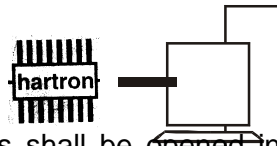
- 5.12.1. Prior to the detailed technical evaluation, the Purchaser will determine the substantial responsiveness of each bid to the Bidding Documents. For purpose of these Clauses, a substantially responsive bid is one that conforms to all the terms and conditions of the Bidding Documents without material deviations. Deviations from or objections or reservations to critical provisions such as those concerning Bid Security (Clause 5.4) will be deemed to be a material deviation. The Purchaser's determination of a Bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence.
- 5.12.2. A bid determined as not substantially responsive will be rejected by the Purchaser and may not subsequently be made responsive by the Bidder by correction of the non-conformity.
- 5.12.3. The Purchaser's evaluation of a technical bid will take into account one or more of the following factors:
- Deviations/superiority in technical specification of supplied equipment as detailed in Technical specification.
  - Market standing and acceptability of items offered
  - Delivery, installation, testing, commissioning and training schedule offered in the bid.
  - The availability of after-sales support services for the goods/ equipment offered in the bid at the time of bid submission;
  - The annual maintenance costs for the period of 4 years after completion of warranty period i.e. 3 years;
  - Other specified criteria indicated in the Technical Specification;
  - Financial strength and market standing of the bidder;
  - Bidding qualification of the bidder;
- 5.12.4. The bidders short-listed by the purchaser based on evaluation of their technical bids may be called for detailed discussions including presentation of their AFIS solution to a Team / Committee selected by the purchaser for the purpose, at a specified date, time and venue, if needed.

## 5.13. Revised commercial Bids

- 5.13.1. If the Purchaser considers necessary, it may ask for revised commercial bids from the technically qualified bidders. The revised bids in sealed envelopes shall be submitted within a specified time of intimation to this effect. The revised bids shall not be for amounts more than the one quoted earlier for an item by the respective bidder, unless the specifications are for higher configuration. Any bidder quoting higher rates in their revised commercial bid for the same item quoted earlier shall be disqualified for further consideration and the bid security may be forfeited.

## 5.14. Opening of Commercial Bids

- 5.14.1. The purchaser will open the Commercial bids of only those bidders, which have been found to be technically qualified to undertake the job.



5.14.2. The Commercial Bids of the technically qualified bidders shall be opened in the presence of their representatives, who choose to be present, on a specified date and time and venue at their own cost.

### **5.15. Evaluation and Comparison of Bids**

5.15.1. The comparison shall be of all-inclusive price of the goods, such price to include all costs as well as freight, duties and taxes paid or payable.

5.15.2. Arithmetical errors will be rectified on the following basis: If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the supplier does not accept the correction of errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.

### **Award of Contract**

#### **5.16. Award Criteria**

5.16.1. The Purchaser will award the Contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined as the best evaluated bid provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.

#### **5.17. Purchaser's right to vary Quantities at Time of Award**

5.17.1. The Purchaser reserves the right at the time of contract award to increase or decrease the **quantity of goods** (as per actual requirement) and services originally specified in the schedule of requirement, pursuant to clause **Part –C, D & E**, without any change in unit price or other terms and conditions. Purchaser may also decide not to buy a good or service or part of it at all.

#### **5.18. Purchaser's Right to Accept Any Bid and to Reject Any or All Bids**

5.18.1. The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for the Purchaser's action.

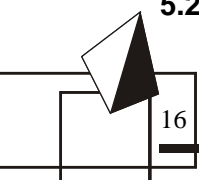
#### **5.19. Notification of Award**

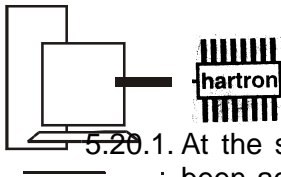
5.19.1. Prior to the expiration of the period of bid validity, the Purchaser will notify the successful Bidder in writing by registered letter or by fax or mail to be confirmed in writing by registered or hand delivered letter, that its bid has been accepted.

5.19.2. The notification of award will constitute the formation of the Contract.

5.19.3. Upon the successful Bidder's furnishing of performance security, the Purchaser will promptly notify each unsuccessful Bidder and will discharge its bid security.

#### **5.20. Signing of Contract**





5.20.1. At the same time as the purchaser notifies the successful Bidder that its bid has been accepted, the Purchaser will send the Bidder the Contract agreement as per Form provided in Annexure – XI of the Bidding Documents, incorporating all agreements between the parties.

5.20.2. Within four days of receipt of the Contract Form, the successful Bidder shall sign and date the Contract and return it to the Purchaser.

### **5.21. Performance Security**

5.21.1. Within 3 days of the receipt of notification of award from the Purchaser, the successful Bidder shall furnish the performance security in accordance with the conditions of Contract, in the Performance Security Form by the purchaser or another form acceptable to the Purchaser.

5.21.2. Failure of the successful Bidder to comply with the requirement of Clause 5.19 shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the Purchaser may make the award to the next evaluated bidder or call for new bids.

### **5.22. Corrupt or Fraudulent Practices**

5.22.1. Bidders & Suppliers shall observe the highest standard of ethics during the procurement and execution of the contract.

5.22.2. The Purchaser will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;

5.22.3. The purchaser will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for this bid, or in executing the contract.

### **5.23. Miscellaneous**

5.23.1. It will be imperative on each bidder to fully acquaint itself of all the local conditions and factors that would have effect on the performance of the work and its cost.

5.23.2. In the event, the bidder's company or concerned division of the company is taken over/bought over by another company, all the obligations under the agreement with the Purchaser shall be passed on to the new company/division for compliance by the new company.

5.23.3. During the validity of this bid or during the extended period, if any, if the bidder sells any system or sub-system of the same or equivalent configuration to any other Department/Organisation in India at a price lower than the price fixed for the Purchaser, the bidder shall automatically pass on the benefits to the Purchaser.

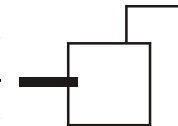
**TERMS & CONDITIONS for AFIS, Live Scanner & Mobile AFIS**

(in continue to part-A)

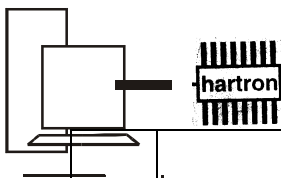
1.	<b>Offer Acceptance</b>	Offers are to be submitted along with required mentioned details of Hardware & Software. Offers received without these, tender form may be ignored.
2.	<b>Format</b>	Any required details, which is not on the proper form and received late, may not be considered.
3.	<b>Contract</b>	The conditions of contract attached to the form be returned duly signed along with the schedule and in case of non compliance the tender may be ignored.
4.	<b>Specification Conformity</b>	Tenders which are not strictly according to the specifications laid down in the schedule will not be considered. Unless a deviation from the specification / delivery period given in schedule is pointed out by the tenderers specifically, it will be presumed that offer conforms to the specifications, delivery period as laid down in the schedule
5.	<b>Opening Date</b>	In case the date of opening falls on Holiday, gazetted or subsequently declared, the tender will be opened on the next working day following the closed day.
6.	<b>Jurisdiction</b>	All disputes will be settled within the jurisdiction of Karnal / Panchkula.
7.	<b>Offer Discretion</b>	The quotations will be regarded as constituting an offer or offers open to acceptance in whole or in part or parts till the date as indicated in the schedule.
8.	<b>Writing</b>	The offers should be typed or written in ink. Offers in pencil may be ignored.
9.	<b>Certification</b>	The firm having ISO 9000 / 9001 / 9002 certification and any other certification should furnish the certificates.
10.	<b>Attestation</b>	Photocopies of all the required documents should be attached with the offer. The vendor should be in a position to produce the original document(s) for verification, if required.
11.	<b>Sister concerns</b>	The tenderer will give complete addresses of its sister concerns/authorized dealers along with name of partners with their complete address (es) and extent of share.
12.	<b>Authentic Signatory</b>	It should also be ensured that tender/quotation has been signed by an authorized person. His name, designation and address should be given in capital letters. Please also indicate the name, designation of the person who signs the schedule and who shall have further correspondence in this case.
13.	<b>Quantity</b>	This office reserves the rights to increase or decrease the quantity at any stage.
14.	<b>Inspection</b>	The inspection of the stores will be carried out at destination or otherwise specified.
15.	<b>Partnership</b>	The tenderers must attach with their offers the partnership deed or constitution of the firm indicating the name of the proprietor.



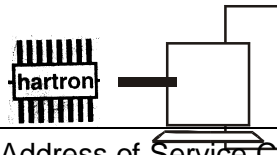
16.	<b>Agreement</b>	The successful tenderers are required to send the agreement in duplicate as the condition of the contract, tenders for accepted applicable in this case to the firm of issue of acceptance/adhoc/detailed orders by the Haryana Police / Hartron, failing which no acceptance/supply order will be issued and a copy of the same shall be returned to the tenderers duly executed on behalf of Haryana Police / Hartron by this office and second copy will be retained in this office for record.
17.	<b>Authorization</b>	Only manufacturers or their distributors/agents/stockiest/authorized dealers are entitled to submit their tenders. The manufacturers should supply documentary proof i.e. Registration with the Director of Industries, National Small Scale Industries Corporation or with penal of HARTRON this Directorate, Offers other then the manufacturers should be supported with an authority letter from the manufacturers, authorizing them to quote rates standing guarantee for the satisfactory execution of supply orders failing which offers are liable to be ignored.
18.	<b>Past Performance</b>	Tenderers who are dealing first time with Haryana Police / Hartron are required to furnish particulars of supplies of similar stores made by them during the past three years to various State Govt./ Directorate General, Supplies & Disposals, New Delhi (NCR) / or any other organisation in the Country, failing which the offers/tenderers are liable to be ignored.
19.	<b>Price</b>	The total landed prices in the <b>Cost Proposal</b> should be inclusive of current excise duty, freights, insurance, sales tax etc., failing which the offer may be ignored. However octroi shall be extra if applicable. Further if there is any change in the excise duty by Govt. of India then the same shall be applicable on presentation of the proof. The change in any other duties including sales tax, custom duties effect due to devaluation of Rupee shall not be entertained.
20.	<b>Validity</b>	The validity of the quotation/prices should be valid for 90 days from the date of opening of bids unless otherwise specified. If any firm withdraws their offer within the validity period or modifies conditions without approval of Hartron, the EMD of the firm may be forfeited and the firm may be debarred from doing any business with HARTRON / Haryana Police and others State Govt. Organizations.
21.	<b>Corrections</b>	The tenderer must sign each Correction.
22.	<b>Price Variation</b>	Offer with price variation clause will not be accepted.
23.	<b>Bindings</b>	The Haryana Police / SCRB / Hartron does not bind himself to accept the lowest tender and reserve to himself the right to reject any or all tenders without assigning any reasons.
24.	<b>Signature</b>	An authorized person should sign the tender/quotation. His name, designation and address should be given in capital letters.
25.	<b>Rates</b>	The prices offered in the tender for the stores should be lower than the price at which the tenderer supply the stores of identical description to various State Government Institutions/Undertakings/ or any other organization during the validity period. If at any time during the validity period the successful tenderer reduces the sale price of quoted stores to any other organization at a price lower than the price chargeable under this supply order/contract, the tenderer should be forthwith notify such reduction to this office, then the prices payable under the supply order/contract for the stores supplied after the date of prices reduction



		will be reduced to that level. Otherwise double of the difference will have to be refunded to Hartron / Haryana Police / SCRB.
26.	<b>Payment Terms</b>	<b>For AFIS software / Live Scanner / Mobile PDA AFIS :</b> <b>100% payment after 60 days working without zero false acceptance rate and true rejection rate. The acceptance certificate of the same is issued by Nodal Officer (s) appointed by Director, SCRB &amp; against submission of 10% Bank Guarantee valid for 3 years.</b> <b>For Other items :</b> <b>75% of payment will be released after complete delivery of ordered material, 25% will be released after complete installation of material and submission of Final Acceptance Certificate Issued by Concerned Nodal Officer of SCRB / Haryana Police / Officials appointed by Haryana Police &amp; against submission of 10% Bank Guarantee valid for 3 years.</b>
27.	<b>Delivery &amp; Installation Period</b>	<b>The delivery of material is within 8 weeks from the date of issue of purchase order &amp; Installation is within 10 weeks from the approval of final implementation Plan. Delivery period of more than 6 weeks &amp; Installation of more than 10 weeks will not be accepted from the approval of Plan. However preference may be given to supplier who will quote lesser delivery period.</b>
28.	<b>Warranty Period</b>	<b>Unless otherwise specified the warranty of complete equipments should be 3 years from the date of Final Acceptance.</b> Warranty will cover repair/replacement of all defective parts, if any, with the same or equivalent make for any part removed. Maintenance will be provided at site. Limited/carry in warranty will not be accepted. The supplier will provide after sale service during the warranty period from Chandigarh or from nearest place of installation. <b>The supplier will attend the complaint within 4 hours and not beyond 8 working hours (one working day).</b>
29.	<b>Acceptance Test / Software Acceptance</b>	The software / AFIS System shall be accepted by the department (SCRB) after successful implementation & connectivity of all the locations mentioned in this volume.  SCRB Haryana will conduct whatever tests it deems necessary, to determine satisfactory software performance, and will have 60 days after implementation of each application system to conduct such tests. Software acceptance testing will occur in accordance with the proposed plan to be submitted by the supplier. Acceptance of the principal application systems will take place following the documentation of satisfactory software performance by the SCRB Haryana as determined through software performance tests.
31.	<b>Responsibilities</b>	It shall be the responsibility of the vendor to keep the equipment in good working condition so as to ensure a minimum of 95% uptime on monthly basis by carrying out the necessary repairs/maintenance of equipment, otherwise it shall be treated as a non performance on the part of the vendor for which performance guarantee may be forfeited and firm may be black listed for future business. The vendor shall provide free replacement of equivalent part as and when required.  <b>The bidder will complete the service call within one working day</b>



		otherwise penalty shall be levied @1% per working day for total down system & 0.5% per working day for partially down system for failure beyond 95% up time condition for any unjustified delay. The annual warranty amount shall be deemed to be @ 10% of the project cost.
32.	<b>Installation</b>	The supplier shall furnish complete, well-fabricated and reliably operating and secure centralized systems as described in this document. Design and selection of equipment shall be consistent with the requirements of long-term trouble free operation with highest degree of reliability and maintainability. All equipment shall be constructed to operate safely without undue heating, vibration, wear, corrosion, electromagnetic interference or similar problems and all software shall be proven, tested and reliable.
33.	<b>Training</b>	The vendor shall provide operational training on the equipment and other related accessories supplied along with.
34.	<b>Documentation</b>	Supplier will provide up-to-date industry standard system and user documentation with each component or module before acceptance testing commences.  Supplier will furnish to the SCBR Haryana, prior to the final testing or the acceptance of the components, whichever is earlier, complete instruction manuals. Such manuals will include the latest revisions to the Component and software and any changes that have occurred during the installation and testing. Documentation will be provided using both paper and electronic media.
35.	<b>Annual Maintenance Contract</b>	AMC @ ____% of the net equipment price will be <b>optional</b> at the discretion of MD, HARTRON and would become applicable after expiry of warranty period and would remain unchanged for the <b>next 4 years</b> after the expiry of warranty period. Kindly refer 2.2 & 5.1.3 (d)
36.	<b>Billing</b>	The bill shall be raised in the name of the SCRB, Madhuban, Haryana, which will be mentioned in the order, and the payment shall be released by HARTRON after the verification of the materials.
37.	<b>Arbitration Clause</b>	In the eventuality of any dispute, the sole Arbitrator shall be Financial Commissioner & Principal Secretary to Govt. Haryana, Information Technology Department, Haryana and his decision shall be binding on all the parties.
38.	<b>Augmentation</b>	Supplier shall have to guarantee for a minimum period of 3 years from the date of acceptance that the equipment shall be upgraded to the latest version or some additional equipment at their negotiated prices (if any).
39.	<b>Changes</b>	HARTRON reserves the right to increase or decrease quantity of goods, subject to the final requirement at the time of placement of order or as per site requirement without any change in unit price or others terms & conditions.
40.	<b>Repair/ Maintenance</b>	The bidder should be able to undertake repair/maintenance of the equipment for the period of 8 years as & when required by the user department.
41	<b>Technical Assistant</b>	One full time well qualified & experienced computer professional to be provided for one year from the date of installation.



42	<b>Service Information Cards</b>	Service Information Cards with details (Address of Service Center with nearest place to installation, phone no., engineer name etc.) be provided along with equipments
43	<b>Integration and installation commitment</b>	Bidder will provide Integration and installation commitment of Complete System.
44	<b>New / Uniform Hardware</b>	In case additional hardware/software is proposed by bidder (if any) for implementing the AFIS system the contractor will <b>provide detailed specifications and allow the purchase of hardware by the SCRB directly or through the contractor</b>
45		The purchase/rate contract would be decided on the basis of the best valid rates quoted. If it is considered that the best valid rates quoted by L <sub>1</sub> (best valid bid) are not reasonable, the negotiations shall be held only with the L <sub>1</sub> and a counter offer will be made to the L <sub>1</sub> . In case the L <sub>1</sub> bidder does not accept the counter offer, the tender would be dropped and recourse would be taken to invite fresh tenders. Further, in case the L <sub>1</sub> does not have the capability/capacity to execute the complete order, the supply order in excess of the quantity quoted by L <sub>1</sub> could be placed with L <sub>2</sub> (second best valid bid) on the rates quoted by L <sub>1</sub> . Similarly, if the L <sub>2</sub> is also found to be reluctant to supply the stores at such counter offers or the combined capacity of L <sub>1</sub> and L <sub>2</sub> does not meet the supply of complete order, the balance supply order could be placed on L <sub>3</sub> (third best valid bid) at the rates offered by L <sub>1</sub> .
46	<b>Purchase Preference</b>	<p>MD, HARTRON reserves the right to allow Purchase preference upto 50% of the tendered quantities to the Industrial units located in Haryana on the lowest valid rates, provided:</p> <ul style="list-style-type: none"> <li>• The manufacturer firm claims purchase preference in the tender;</li> <li>• The firm submits the registration certificate for the quoted items and valid purchase preference certificate issued by the Industries Department alongwith the tender;</li> <li>• The firm submits an undertaking that their sales office for the purpose of billing is based in Haryana and all the billings are/will be raised from Haryana only;</li> <li>• The gross rates of the firm claiming Purchase Preference are not higher than 10% of the lowest valid gross rates received in tender and the Haryana based firm agrees to the lowest gross rates;</li> </ul> <p>Where more than one tenderer claim Purchase Preference and fulfill all the above conditions, 50% quantity covered under purchase preference may be divided between them on proportionate basis keeping in view the quantity/delivery period quoted by them.</p>



**TECHNICAL SPECIFICATIONS & SCOPE OF WORK  
FOR  
AFIS, LIVE SCANNER & PERSONNEL DIGITAL ASSISTANT**

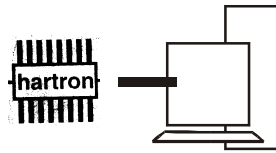
S#	Part	Details
1	Part – C	Automated Fingerprint Identification System (AFIS)
2	Part – D	Live Scanner
3	Part – E	Handheld Mobile Biometric Identification Device

**Timelines and Milestone Delivery Deadlines**

A primary goal of the AFIS Project is to complete the design, implementation and installation of the system and achieve full production operations within 3 months after contract award or as soon as technically feasible.

Bidders must propose a success-oriented plan and schedule that is guaranteed to accomplish the implementation and delivery of an operational system in accordance with the proposed technical capabilities for the new system. The Master Implementation Schedule included in the proposed system implementation plan must reflect the guaranteed schedule under which the system will be implemented and delivered and complete transition to production operations will be achieved.

Bidders have full latitude in phasing the implementation activities and scheduling implementation and deliverable milestones to best accomplish the project objectives. Once the awarded Contractor's proposed project plan is accepted by the Haryana Police, failure to achieve the plan milestones will be subject to performance penalties.



## Roles & Responsibilities

### Bidder Responsibilities –

The bidder shall design, implement, deliver, and install an Automated Fingerprint Identification System (AFIS) in accordance with the minimum requirement detailed technical specified in the AFIS requirement specification document.

The bidder shall provide professional implementation and support services to accomplish the design, implementation and delivery of the new AFIS system, in accordance with the detailed implementation services requirements specified in the AFIS requirement specification document

These services include:

- a. Project management.
- b. System design, development, integration, delivery, installation, acceptance testing and migration of the system into full production operations.
- c. Data conversion and database loading of existing fingerprint, latent print, and mugshot records.
- d. Comprehensive on-site training for managers, administrators, users, and support personnel.
- e. Establishment and on-going provision of comprehensive on-going operations and maintenance support services through the initial warranty period and any extension thereof.

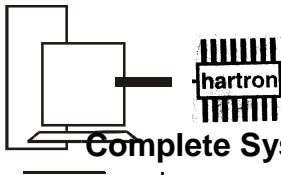
### SCRB, Madhuban Responsibilities –

The SCRB, Madhuban is responsible for administrative and technical oversight and monitoring of all aspects of the bidder's implementation services delivery to ensure compliance with required milestone delivery schedules and to ensure the quality and completeness of the bidder's work products.

The SCRB, Madhuban is responsible for facilitating the supplier in the performance of the supplier's responsibilities and for providing:

- a. Information regarding the current operations and workflows that must be preserved in the new system;
- b. Information related to the technical infrastructure of the AFIS environment, including communications networks and external systems interfaces, and technical assistance for the installation and integration of the new AFIS into the technical infrastructure environment;
- c. Access to SCRB, Madhuban facilities and provision of support as necessary for planning and accomplishing system installation, testing and support;
- d. Access to data records, data repositories, and associated information as necessary to accomplish the data conversion and database loading requirements.

The SCRB, Madhuban is responsible for monitoring and assessment of the AFIS system implementation activities and for pre-delivery acceptance testing and final acceptance testing of the system to ensure that the delivered AFIS system and associated system documentation satisfy all requirements as set forth in the SCRB, Madhuban AFIS requirement specification, and that all product updates and enhancements released after award of the bid are included in the delivered configuration.



## Complete System

Notwithstanding the details presented in the RFP, it is the responsibility of the contractor / supplier to verify the completeness of the materials lists and suitability of devices, hardware and software to meet the intent of the specifications. Any additional device, hardware or software required (even after installation or even if not specifically mentioned herein), which is reasonably needed to make the system work as intended, will be provided by the Contractor without claim for additional payment. It is therefore, incumbent upon the Contractor to ensure the full system is detailed in the proposal.

## Applicable Regulations

The Contractor and all systems provided by Contractor will comply with all applicable authorities of local, state, national & International, fire, safety and electric codes and all relevant industry standards. Contractor and any of its employees, agents, sub-contractors, laborers, or material men, during its work, construction, and component installation will meet or exceed current standards of the following: -

- Common Integrated Police Application
- Crime and Criminal Tracking Network & System
- National Crime Record Bureau
- Bureau of Police Research & Development
- Electronic Industries Association
- Institute of Electrical and Electronic Engineers, Inc.

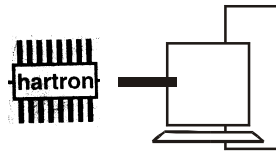
## Perpetual Software License (AFIS)

AFIS software license(s) will not have a termination date. All software licenses will be perpetual, surviving bankruptcy, sale, merger, or dissolution of any of the entities providing software to the SCRB / Haryana Police. No Additional licenses fees will be payable by SCRB / Haryana Police for meeting performance requirement/ Minor modification/addition during warranty period for 3 years & AMC period of 4 years after expiry of warranty period. However, the bidder will mention the detail about ownership rights of source code.

The software will be supported for satisfying CIPA, CCTNS, NCRB and BPRD mandated changes during the life of the contract with the Contractor.

## Hardware Sizing

It is understood that Contractor is responsible for proper **Sizing** of the system for satisfying the requirements of this RFP and can be amended by Contractor's proposal. Contractor warrants that the system is fit for the Haryana Police's particular and intended purposes, and further will perform in accordance with the response time and other performance criteria listed or set forth in this contract. If the system is unable to accommodate response times and acceptance criteria, Contractor will furnish at no charge to the Haryana Police the added memory, or other upgraded or replacement hardware as is required (**If purchased from Contractor**). In the event the hardware is determined by the Haryana Police to be insufficient in size or capacity Haryana Police, or power, Contractor will within 15 days of determination of under sizing, provide at no additional cost to Haryana Police either a replacement unit or additional hardware to satisfy the sizing requirements (**If purchased from Contractor**).



## Mode of Communication

The AFIS RQT can be connected to central AFIS using various communication media such as leased line, dial-up lines, microwave or any other media that support TCP/IP protocol.

## Training

The bidder shall provide adequate training on the complete system to Haryana Police. Training shall be commenced immediately after AFIS installation & Commissioning. The training shall be provided in the campus of SCRB, Madhuban for which detailed training schedule will be worked out jointly by the successful bidder and by Director SCRB, Madhuban separately.

## Abbreviation –

AFIS	-	Automatic fingerprints Identifications Systems
FACTS	-	Fingerprint Analysis & Criminal Tracing System
SFPB	-	State Finger Print Bureau
PID	-	Personal Identification
UPD	-	Update
CHP	-	Chance Prints
CADB	-	Criminal Attribute Data Base
RQT	-	Remote Query Terminal
IP / TCP	-	Internet Protocol / Transmission Control Protocol
RQW	-	Remote Query Workstation
NIST	-	National Institute of Standards & Technology
FPIWS	-	Finger Print & Palm Print Workstation
SAN	-	Storage Area Network
AFPIS	-	Automatic Finger Print & Palm Print Identification System
NIST	-	National Institute of Standards & Technology
CIPA	-	Common Integrated Police Application
CCTNS	-	Crime and Criminal Tracking Network & System
NCRB	-	National Crime Record Bureau
BPR&D	-	Bureau of Police Research & Development
HRMS	-	Human Resources Management System
CCMS	-	Court Cases Management System
CIMS	-	Crime Investigation Management System
EMPMS	-	Ex-gratia/Missing Persons Management System



## Format for Bid Submission

**Please arrange your bid document for each part as given below:**

### **Pre-Qualification cum TECHNICAL BID:**

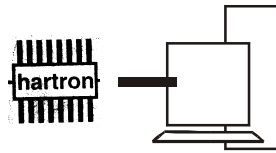
1. General Information of bidder with Client Reference List (Form – I);
2. Bid Form (Annexure 1 – 4);
3. Bid Security (EMD);
4. Tender Document Fee
5. Proof of Annual Turnover
6. Registration details and latest income tax return;
7. Proof of Manufacturer's authorisation;
8. Technical details of solution;
9. Technical details of the goods and services offered;
10. Make & Model of all the components as per part – c, part - d & part - e ;
11. Statement of Technical certification & compliance and deviation from the technical specifications (Annexure – 4);
12. Statement of Technical Compliance & Deviation (Annexure – 5)
13. Details of service centers at Chandigarh / Delhi (NCR) / Haryana;
14. Certificate of implementation and successful working from Customer of AFIS system along with Live Scanner/PDA.
15. ISO Certification
16. PAN No. & TIN No.
17. Certificate of completeness of solution in at least one State.

### **COMMERCIAL BID:**

1. Bid Form (Annexure – 6);
2. Statement of prices as per format provided in Part C,D and E
3. Commercial deviations, if any (annexure – 7)

### **Note -**

1. The pre qualified vendors will provide demonstration of the offered AFIS System at customer site where they claim that the work in said system is satisfactory. The system will be evaluated at site in terms of efficiency, speed, resolution etc. The commercial bid of those vendors will be opened who will be qualified on the basis of evaluation of the System at site.
2. The rates of Part-C, Part-D & Part-E will be compared collectively as AFIS Software or its modules will run on Servers & Computers (Part-C), Laptops (Part-D) and PDA (Part-E). However, in case rates of any item other than AFIS Software are observed to be on higher side then the same item(s) can be procured separately by the Corporation.



**General Information of the Bidder:**

**Form – I**

The Bidder shall furnish details on the following lines:

The Registered name of the company	
Address of Registered office	(Registration Number and Registration authority)
Year of Incorporation	
Legal Status	Public Ltd. Co. / Private Co. / Partnership firm etc.
Technological Collaborations	
Business address for correspondence in India	Location
	Street City
	Pin Code
	Telephone / Facsimile
	Email
	Other (URL etc.)
Name of the Contact	
Contact's designation	
Contact addresses if different from above	
Business Structure	
Quality Certifications	(Enclose Certificates copy)
Details of EMD furnished	Amount
	Date
	Bank & Branch
Details of Tender document fee	Amount
	Date
	Bank & Branch

**Client Reference List**

Bidder must list the names of government organizations for which it has provided similar services of a comparable scale and complexity as outlined in this RFP.

The project referred in this context shall be discussed in detail as part of the client's experience.

Reference Site	Please specify the following information:	
	Name and location of the reference site	
	Contact Person/ Designation	
	Contact person's address, telephone number And e-mail	
	Any other relevant information	



**ANNEXURE - I**

**From**

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-----

**To**

Managing Director,  
HARTRON, SCO-111-113,  
Sector 17-B, Chandigarh

**AFFIDAVIT**

**(MANUFACTURER'S AUTHORISATION CERTIFICATE)**

I, \_\_\_\_\_ son of Sh. \_\_\_\_\_ resident of \_\_\_\_\_ do hereby solemnly affirm and declare as under: -

- (i) That this is to certify that M/s \_\_\_\_\_ is our authorized dealer/distributor/agent and he is authorized to submit tender/quote the rates in the State of Haryana, against tender enquiry No. \_\_\_\_\_ due on \_\_\_\_\_ and to supply the material in original manufactured by us.
- (ii) That we shall have full responsibility of satisfactory supplies against the supply order/rate contract if dealer/distributor/agent against the above mentioned tender inquiry.
- (iii) That I am fully authorized to give this affidavit on behalf of HARTRON and the power of attorney have been executed in my favour (Attested copy enclosed).
- (iv) That if at any stage a dispute arises between dealer/distributor/agent and our manufacturing firm, we will be responsible to arrange supply on the terms and conditions of supply order/rate contract.
- (v) That in case the dealer/distributor/agent fails to supply the goods as per supply order of the contract we, the manufacturer takes the responsibility of the supply and will abide by the terms and conditions of contract, signed by the dealer/distributor/agent.

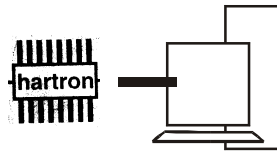
**DEPONENT**

**Verification:**

Verified that the contents of the above affidavit of mine are true and correct to the best of my knowledge and nothing has been concealed therein.

**DEPONENT**

\* - Part of Technical Bid



**ANNEXURE - II**

**UNDERTAKING OF RATES**

**From**

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**To**

Managing Director,  
HARTRON, SCO-111-113,  
Sector 17-B,  
Chandigarh

We do hereby confirm that:

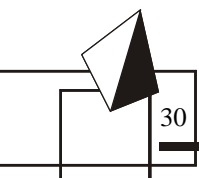
1. The rates quoted against this tender are lowest possible and as on date we have not quoted lesser rates to any other customer than the rates quoted herein. In case, we quote lesser rates than this tender to any other customer within 1 month of the due date of this tender, then double of the difference in amount will be refunded to HARTRON. We also confirm that in case our Company / Principal officially reduce the price before the delivery or within a week from the date of delivery, then the benefit for the same will be passed to HARTRON.

For submission of bid, negotiations and for contract we authorize Mr. (Name & Designation of the representative) of our firm.

(Signature)

Name :  
Designation :  
(Head or Senior  
Executive of Firm)  
Address :  
Phone No :  
Fax No :  
Pager No :  
Mobile No :

\* - Part of Technical Bid





**ANNEXURE - III**

**AFTER SALE SERVICE CERTIFICATE**

From:

-----  
-----

To

Managing Director,  
HARTRON, SCO-111-113,  
Sector 17-B,  
Chandigarh

Whereas, we M/s (Bidder Name) are established & reputable manufacturers/authorized dealer for sales & services of (Make of equipment/accessories) of equipment/accessories having service offices at Chandigarh. Details are as under:

Sr. No.	Address of Service Centre	Phone No.	Number of Engineers
-----			

We do hereby confirm that:

Services including repair/replacement of defective parts will be done by us and fully backed by (name of the principal). Replacement of defective Equipments/parts will be done by equivalent or better equipments/parts of the same make. We will attend all the complaints/service calls within 4 hours. Down time will not exceed beyond 8 hours. In case, down time exceed 8 hours then we will extend the warranty period of that equipment / peripherals double of the down time.

(Signature)

Name :

Designation :

(Head or Senior Executive of Firm)

Address :

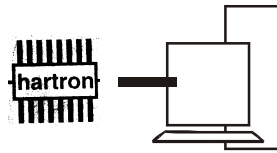
Phone No :

Fax No :

Pager No :

Mobile No :

\* - Part of Technical Bid



## ANNEXURE – 4

### BID FORM (Pre-Qualification cum Technical Bid)

(To be submitted on the firm's letter head and signed by an authorised person)

To

Managing Director,  
Haryana State Electronics Development Corporation Limited,  
SCO 111-113, Sector 17-B,  
Chandigarh.

Ref: Bid document No. Hartron/MSG/2011/..... dated .....

Sir,

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver goods as per the of given in and in conformity with the said bidding documents.

We undertake, if our bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the bidding documents.

We agree to abide by this bid for a period of Ninety days after the date fixed for opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

1. We declare:

- i) that we are the manufacturers/ authorised agents/ distributors / dealers of  
\_\_\_\_\_
- ii) that we/our principals are equipped with adequate machinery for production quality control and testing of offered products manufactured/developed and used by us.
- iii) Our annual sales turnover for the last financial year was more than the eligibility amount as mentioned in the bidding document.

2. We hereby offer to supply the Goods / Services at the prices and rates mentioned in the Commercial Bid.

3. We enclose herewith the complete Technical Bid as required by you. This includes:

- Bid Form
- Bid Security(EMD)
- Tender Document fee
- Proof of Minimum Turnover of Rs. 5.00 Cr. from Business
- Proof of ISO Certification, PAN & TIN No.
- Proof of Firm Registration
- Proof of Manufacturer's authorisation
- Technical details of the goods and services offered
- Statement of deviation from the technical specifications
- Details of service centers
- Copies of relevant work orders with installation & acceptance
- Product catalogues/other informative material about our products and services

4. We have carefully read and understood the terms and conditions of the bid document and the conditions of the contract applicable to the bid document and we do hereby undertake to supply as per these terms and conditions.

5. Certified that the bidder is:

32



a sole proprietorship firm and the person signing the bid document is the sole proprietor/constituted attorney of the sole proprietor,

or

a partnership firm, and the person signing the bid document is a partner of the firm and he has authority to refer to arbitration disputes concerning the business of the partnership by virtue of the partnership agreement/ by virtue of general power of attorney,

or

a company and the person signing the bid document is the constituted attorney.

*(NOTE: Delete whatever is not applicable. All corrections / deletions should invariably be duly attested by the person authorised to sign the bid document.)*

6. We do hereby undertake, that, until a formal work order is prepared and executed, this bid, together with your written acceptance thereof and placement of letter of intent awarding the work order, shall constitute a binding contract between us.

Dated this day of 2011

Signature of Bidder

Details of enclosures.

Full Address:

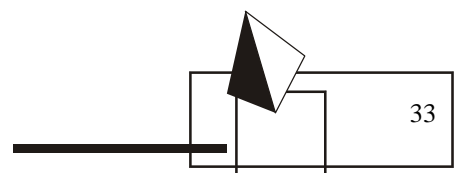
Telephone No.

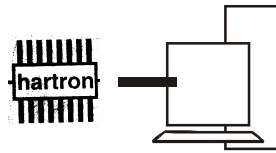
Telegraphic Address:

Fax No.

E-mail:

**COMPANY SEAL**





**ANNEXURE – 5**  
**Statement of Technical compliance / certification**

<b>S#</b>	<b>Items</b>	<b>Make / Model / Version No.</b>	<b>Certification / Compliances</b>	<b>Deviation</b>
1	<b>AFIS Software (As per Serial no. – 2 to 11 of Part C)</b>			
2	Master and Backup Server for Database with 32GB RAM and Dual FC HBA for SAN Connectivity			
3	Communication Server with 32 GB RAM without Dual FC HBA			
4	Matcher Server with 64GB RAM			
5	Backup & Antivirus Server with 8GB RAM			
6	SAN (FC based with 6TB Storage)			
7	42U Floor Standing Server Rack with accessories			
8	Linear Tape Drive (LTO - 5 Tape Drives with 10 Media Tapes & Backup Software with SQL agent)			
9	8 Port KVM switch with cables supporting USB			
10	Rack mount Keyboard, 17" WXGA TFT LCD Monitor 1U & optical mouse with pad			
11	i5-650 Processor based Desktop Computer			
12	Networking of Server Room			
13	10KVA Online UPS System with 2 hours batteries backup for Center AFIS			
14	1 KVA Line Interactive UPS System with SMF Batteries for district Police Headquarter			
15	Photo / Image Scanner (Flatbed)			
16	Laser Printer with network & duplex facility with 40 PPM Speed, 128 MB RAM			
17	Laser Printer with 2 MB RAM & 20 PPM Speed			
18	Windows Server 2008 R2 Enterprise Edition (64 Bit)			
19	Windows Server 2008 R2 Standard Edition (64 Bit)			
20	Microsoft SQL Server 2008 R2 Enterprise Edition Proc based			
21	Windows Server 2008 R2 External Connector			



22	Windows Server Cal			
23	Antivirus for all servers & desktop computers with 3 years Subscription Services			
24	Live Scanner with Software			
25	Laptop			
26	Biometric based handheld mobile device			
27	Firewall / UTM / Security Appliances			

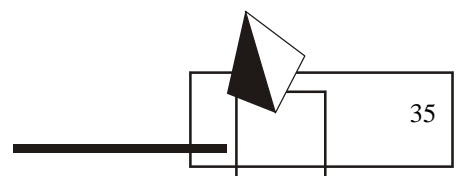
**(Signature of the bidder)**

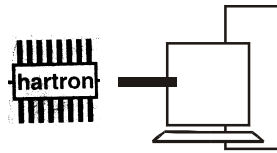
**Name:**

**Place:**

**Date:**

**(Seal)**





**ANNEXURE – 6**

**Bid Form (Commercial Bid)**

**(on the letter head of the firm submitting the bid document)**

To

Managing Director,  
Haryana State Electronics Development Corporation Limited,  
SCO 111-113, Sector 17-B,  
Chandigarh.

Ref: Bid document No. Hartron/MSG/2011/..... dated .....

Sir,

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, and having submitted the technical bid for the same, we, the undersigned, hereby submit the commercial bid for supply of goods and services as per the given in and in conformity with the said bidding documents.

We hereby offer to supply the Goods / Services at the prices and rates mentioned in the Commercial Bid.

We undertake, if our bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the bidding documents.

We agree to abide by this bid for a period of Ninety days after the date fixed for opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

1. We declare:

ii) that we are the manufacturers / authorised agents / distributors / dealers of

\_\_\_\_\_

iv) that we/our principals are equipped with adequate machinery for production quality control and testing of offered products manufactured/developed and used by us.

v) Our annual sales turnover for the last financial year was more than the eligibility amount as mentioned in the bidding document.

2. We have carefully read and understood the terms and conditions of the bid document and the conditions of the contract applicable to the bid document and we do hereby undertake to supply as per these terms and conditions.

3. Certified that the bidder is:

a sole proprietorship firm and the person signing the bid document is the sole proprietor/constituted attorney of the sole proprietor,

or

a partnership firm, and the person signing the bid document is a partner of the firm and he has authority to refer to arbitration disputes concerning the business of the partnership by virtue of the partnership agreement/ by virtue of general power of attorney,

or



a company and the person signing the bid document is the constituted attorney.

*(NOTE: Delete whatever is not applicable. All corrections / deletions should invariably be duly attested by the person authorised to sign the bid document.)*

4. We do hereby undertake, that, until a formal work order is prepared and executed, this bid, together with your written acceptance thereof and placement of letter of intent awarding the work order, shall constitute a binding contract between us.

#### 5. PERIOD OF DELIVERY

We do hereby undertake that, in the event of acceptance of our bid, the supply of Goods/Services shall be made as stipulated in the schedule to the Bid document and that we shall perform all the incidental services.

#### 6. TERMS OF DELIVERY

The prices quoted are inclusive of all charges inclusive of installation and commissioning Charges.

7. We enclose herewith the complete Commercial Bid as required by you. This includes:

- Bid Letter
- Consolidated statement of prices
- Statement of deviations from commercial terms and conditions
- Price schedule for post Warranty AMC Charges

8. We agree to abide by our offer for a period of **90 days** from the date fixed for opening of the bid documents and that we shall remain bound by a communication of acceptance within that time.

9. We have carefully read and understood the terms and conditions of the bid document and we do hereby undertake to supply as per these terms and conditions. The Commercial Deviations are only those mentioned in the statement of deviations from commercial terms and conditions.

Dated this day of 2011

Signature of Bidder

Details of enclosures.

Full Address:

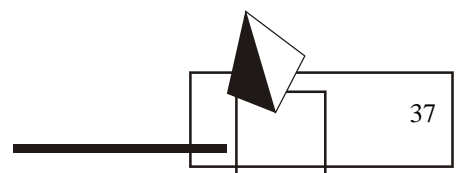
Telephone No.

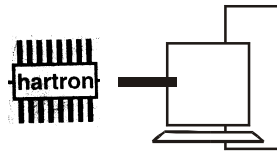
Telegraphic Address:

Fax No.

E-mail:

**COMPANY SEAL**





**ANNEXURE – 7**

**STATEMENT OF COMMERCIAL DEVIATION (S)**

Dear Sirs,

Following are the Commercial deviation(s) and variation(s) from the exceptions to the specifications and documents for the Bid document. These deviation(s) and variation(s) are exhaustive. Except these deviation(s) and variation(s), the entire work shall be performed as per your specifications and documents.

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Sl. No.	Section No.	Clause No.	Statement of deviation(s) and variation(s)
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(Signature of the bidder)

Name:  
Date:

Place:  
Seal

