

EXPRESSION OF INTEREST (EOI)

for

Selection of companies for Empanelment for

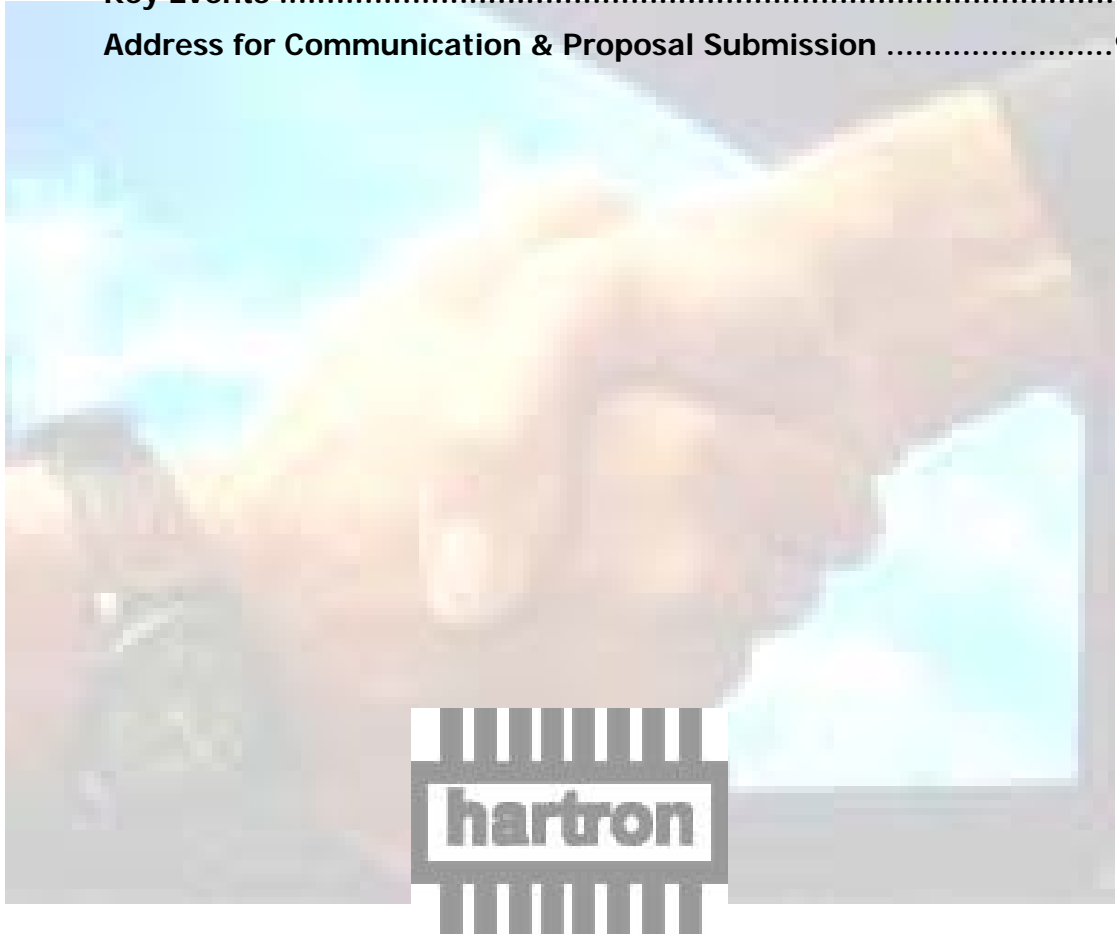
Software and Website Development as per Web sites guidelines of Govt. of India and WCAG 2.0 guidelines.



hartron

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1 Introduction

Last decade has witnessed the advent of a new 'Super Power'- Information. Direct & undiluted access to right information, at the right time & in the right perspective is the real power. The tools & methodology that sustain the flow of this data are under the realm of IT. HARTRON is committed to provide right tools, right techniques & right methodologies to ensure that even the common people can contribute & participate in optimizing & enhancing Haryana. The Corporation has been a pioneer in Information Technology and has a number of prestigious projects to its credit.

Hartron is taking up various e-Governance related projects/work for Govt. Departments/Boards/Corporations and now is interested to empanel companies for Software and Website Development and Implementation as per Govt. of India guidelines for Government web sites and WCAG 2.0 level AA guidelines.



2 Scope of Expression of Interest (EOI)

The scope of this Expression of Interest (EOI) is for Software and Website Development as per Govt. of India guidelines and WCAG 2.0 level AA guidelines. To redevelop all Haryana Govt. web sites as per the Govt. of India Guidelines and to make all websites WCAG 2.0 compliant

Scope of Work

- Preparation of software and website development as per website guidelines of Govt. of India and WCAG 2.0 level AA guidelines.
- Helping in hosting of website.
- Comprehensive Training of Employees for updation
- Final sign off
- Change Management/Change Request.
- Annual Maintenance and Operational support Contract, if required
- Operational support for updation etc., if required.
- etc.

Security Audit: - Complete security audit of the developed website, if any changes required is to be incorporated.

2.1 Role of Hartron

- Hartron will play as front end role for all the projects of Government Departments/Boards/Corporations etc.
- Hartron will take-up websites re-development from various Govt. Departments/Boards/Corporations for WCAG 2.0 level AA guidelines complaint.

- If any setup is required for website uploading and implementation at client location then the same will be created by the empanelled companies through Hartron.
- Hartron shall raise the bill to the concerned department and department will make the payment to Hartron. The Empanelled companies shall raise the bill to Hartron for their services provided as per agreed terms and conditions.
- The Website Developed by empanelled companies for Hartron/Department shall be the property of Hartron/ Department.
- The Corporation shall be free to use the developed website anywhere for any Department/Organization/State

2.2 Role of Empanelled companies

- The empanelled companies will be backend support for static and dynamic website development for WCAG 2.0 level AA guideline compliant and will be responsible for successful implementation of the website.
- The empanelled companies will also help Hartron in marketing the website development for other Govt. Departments/Boards/Corporations.
- The empanelled companies will provide committed support wherever Hartron requires in providing related services to the clients.
- The empanelled companies will also help Hartron for increasing business by utilizing the available infrastructure with Hartron.
- The empanelled companies shall be responsible for the scope defined in section scope of work.
- The website designed & developed for Hartron/Department shall be the property of Hartron/ Department. The empanelled companies shall supply the source code along with all manual/ technical

manuals. The Corporation shall be free to use any where for any Department/Organization/State.

2.3 Essential Eligibility Criteria applying for Empanelled companies

- **Registration** – The Company should be registered under Company Act 1956 and should be in existence from last three years as on 31.05.2010.
- **Turnover and financial performance** – Good financial strength and company should be profit making. Audited balance sheet of last three years to be submitted.
- **Experience** - The Company should have experience in website development and should have in-house website development cell. The company should have minimum three years experience in website development services with a experience of 5 projects of minimum Rs.1,00,000/- each **Website development & implementation.**
- **Manpower** - The Company should have qualified and experienced computer professionals. Minimum 20 IT professionals must be on roll of the company as on 31-05-2010.

#	Level	Minimum Qualification	Years of Exp.	Minimum Manpower Required
1	Project Manager	Post Graduate in Computer Science/Equivalent Qualification/ Engineering Graduate	5	1
2	Website/Portal/application Design Engineer	-do-	3	2
3	Website/Portal/application Development Engineer	-do-	2	10
4	Website/Portal/application Testing Engineer	-do-	2	2
5	Website/Portal/application Implementation Engineer	-do-	2	5
Minimum Technical Manpower Required				20

- **Govt. Sector Experience** – The Company having experience in Govt. Sector is preferred.
- **Local presence** – The Company having local offices in Chandigarh, Panchkula & Mohali is preferable.
- **Presentation** - Companies shall be short listed on the basis of above parameter. They will also explain how the partnership between Hartron and themselves will be helpful for increasing the business.

2.4 Documents required with EOI

- Certificate of incorporation
- Certificate from CA indicating turnover and profitability.
- Organization chart.
- List of IT professionals on roll with qualification & years of experience.
- List of local office in Chandigarh, Panchkula & Mohali.
- List of website developed with description.
- CD containing presentation of the company and required scanned documents for EOI.
- Caution money of Rs.1,00,000/- in the form of DD in favour of Managing Director Hartron, payable at Chandigarh to be submitted by company along with EOI. Without Caution Money the EOI shall not be considered and no communication shall be made in this regard.
- Selected Empanelled companies shall be on Hartron empanelment for one year initially. Hartron shall charged 10% of caution money as empanelment fee (non-refundable) on yearly basis.
- List of websites developed and list of companies with reference & phone numbers where these websites are implemented and running.

2.5 Procedure for selection of Empanelled companies

- The Empanelled companies will be selected on the basis of financial strength, in-house capability & capacity of website development, experience and his competency to generate business etc.
- M.D. Hartron reserve the right to accept or reject the EOI submitted for Empanelled companies with Hartron. The decision of MD Hartron shall be final and binding to all the companies applying for the Empanelled companies.

2.6 Work Allotment to Empanelled companies

- The Hartron on the basis of projects undertaken/to be undertaken from various departments shall take the bids in sealed envelope from the selected empanelled companies depending upon the value of the projects. On the basis of the quoted rates the work shall be allotted after following the procedure of the Corporation. Allotment and terms and conditions may vary as per requirement of the project.
- The HARTRON reserves the right to accept or reject any bid, and to annul the bidding process and reject all Bids at any time prior to award of Contract, without thereby incurring any liability to the affected Empanelled companies.

3 Key Events

#	Key Activities	Date
1	Issue/Download of Expression of Interest (EOI)	Date of publishing
2	Last date for Issue/Download of Expression of Interest (EOI)	28.06.2010
3	Submission of Expression of Interest (EOI)	28.06.2010 (upto 5 p.m)

4 Address for Communication & Proposal Submission

Managing Director,
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SCO 111-113, Sector 17-B,
Chandigarh 160 017

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